

Highlands at Mechums River

Highlands Detached Home Owners Association, Inc.
PO Box 429 Crozet VA 22932-0429

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Agenda for the Annual Meeting of the Highlands Detached Home Owners Association

Date: 14 March, 2007

Time: 1900 – 2000 EDT

Venue: Crozet Elementary School Cafeteria

The Annual Meeting of the Highlands Detached Home Owners Association will be held on Wednesday, March 14th, at 7:00 pm in the Crozet Elementary School cafeteria.

1. Several important positions need to be filled during that meeting as described below:
 - i. A Board of Directors for the Association needs to be constituted. This board shall consist of three people, who shall be duly elected at the annual meeting.
 - ii. The first order of business for this newly constituted board shall be to appoint officers to the post of the President and the Vice President as well as the Secretary and the Treasurer for the Home Owner Association. The board, at their discretion, may reappoint the existing officers to their posts or invite new candidates for those positions.
 - iii. The current HOA Secretary, Ms. Susan C. Mangan, has tendered her resignation to the Vice President, so that position will need a new candidate. (She has kindly offered to continue functioning in her current capacity until a replacement can be appointed.)
2. The Annual Financial Statement for 2006 and the budget for 2007 shall be presented for review.
3. Any other business.

If you are interested in serving on the Board of Directors for the Association or in serving as president or secretary, please advise the Vice President of the association and indicate your willingness to do so as soon as possible so that he can create a slate of candidates well in advance of the meeting and distribute the list to all of the members of the association. All members are strongly encouraged to consider serving either as a board member or an officer of the association.

Please plan to positively attend this annual meeting as the quorum requirements have to be met in order for the election process to take place. If you are unable to attend, please have the signed proxy vote delivered to the association Vice President or the Secretary ahead of the meeting so that your votes can be counted.

Vice President
Highlands Detached Home Owners Association